

# ViewPointe™

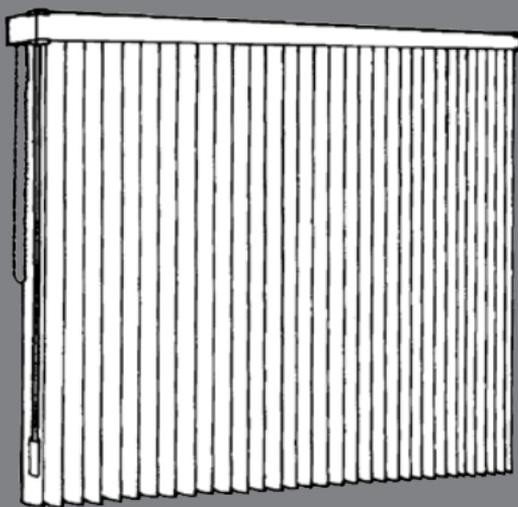
WINDOW COVERINGS

## VERTICAL BLIND

Congratulations on the purchase of your new ViewPointe™ window covering!

Included with your purchase is all of the hardware you will need to successfully install your new blind.

Please take a moment to read through these instructions before starting.



INSTALLATION  
INSTRUCTIONS

# GETTING STARTED

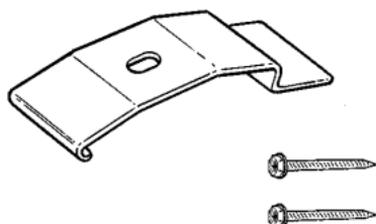
Please make sure that you have the following:

- Steel tape measure
- Power drill and drill bits (if desired)
- Flathead and Phillips screwdriver
- Pencil
- Level (for outside mount)
- Awl (or tool for starting a screw hole)

Included in your order is all the hardware necessary for a normal installation. Depending on the mounting surface, fasteners other than the screws provided may be required. Wall board and plaster require the use of anchors such as expansion or toggle bolts. Brick, tile and stone need special plugs and drill bits. Wood should always be pre-drilled to avoid splitting.

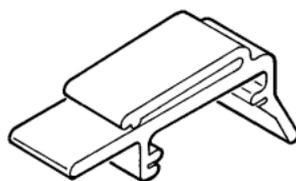
## Standard Hardware

Mounting Bracket

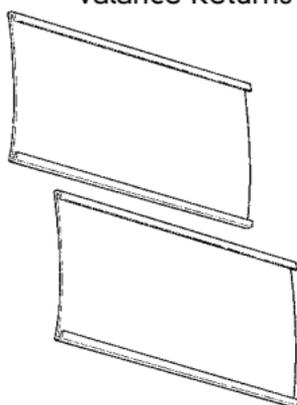


Screws

Outside Mount  
Valance Clip



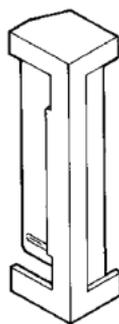
Valance Returns



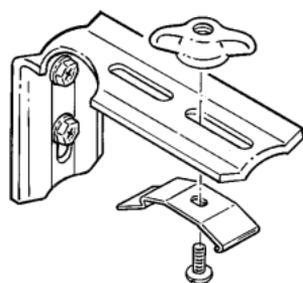
Valance Corner  
(Open)  
For Fabric Blinds



Valance Corner  
(Closed)  
For Vinyl Blinds



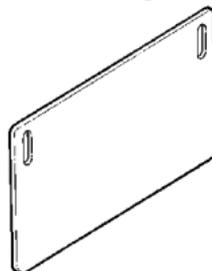
Extension Bracket  
(For Outside Mount)



Fabric  
Vane Chain



Fabric  
Vane Weight



# MOUNTING CLIPS/BRACKETS

With your blind, you have received the required number of mounting clips and brackets for proper installation, see chart below.

For your blind to function properly, you must install the mounting clips in accordance with the chart below.

Blind Width	Mounting Clips/Brackets Required	
	Standard/Reverse Draw	Center Open
Up to 37"	2	2
37 1/8" - 41"	3	3
41 1/8" - 72"	3	4
72 1/8" - 84"	4	5
84 1/8" - 120"	5	5
120 1/8" - 144"	6	6

## Mounting Clip/Bracket Placement

**FOR BLIND WIDTH UP TO 37":**

Place one Mounting Clip/Bracket on each end at 1 1/2" from the end.

**FOR BLIND WIDTH UP TO 37 1/8" - 41":**

Place one Mounting Clip/Bracket on each end at 1 1/2" from the end and one in the center.

**FOR STANDARD/REVERSE DRAW BLIND WIDTH 41 1/8" - 144":**

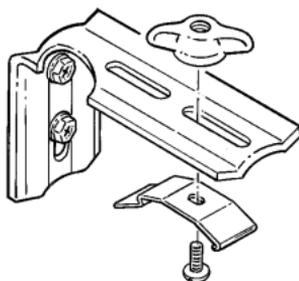
Place two Mounting Clips/Brackets on each end at 1 1/2" and 3 1/2" from the end and one on the non control side at 1 1/2" from the end. The remaining Mounting Clip(s)/Bracket(s) should be evenly spaced throughout the headrail.

**FOR CENTER OPEN BLIND WIDTH 41 1/2" - 144":**

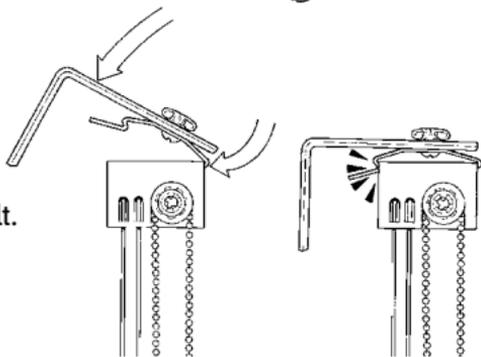
Place two Mounting Clips/Brackets on each end at 1 1/2" and 3 1/2" from the end. The remaining Mounting Clip(s)/Bracket(s) should be evenly spaced throughout the headrail.

# OUTSIDE MOUNT

- Assemble mounting brackets.

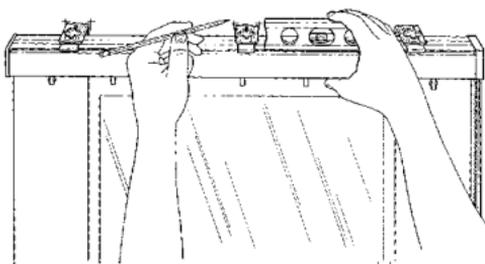


- Attach one clip to each extension bracket using one wing nut and one bolt.



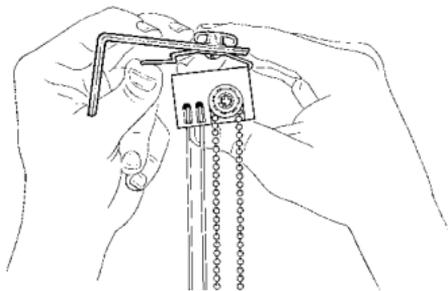
- Snap the brackets onto the headrail as stated in "Mounting Clips/Brackets" on page 2.
- Using the draw cord, draw the carrier clips across the headrail.
- Attach one vane into the last carrier clip at each end of the headrail. (see "Vane Installation" on page 8)

- Hold the vertical headrail above the window opening so the vanes are positioned at the desired length. (Floor length blinds should clear the floor by approximately  $1/2'' - 3/4''$ .)

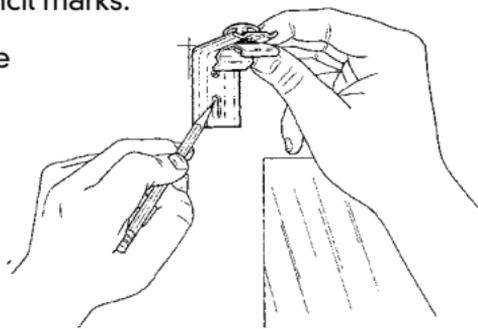


- Once the blind is level, mark the wall above and to the side of each bracket.

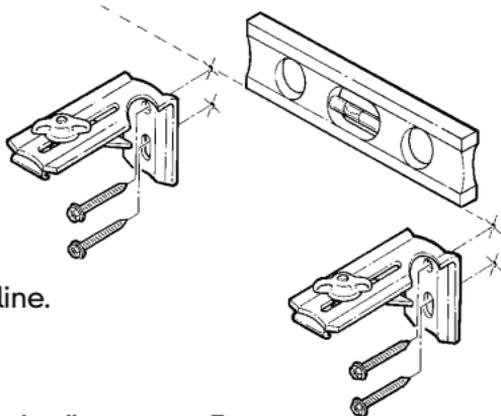
- Remove the brackets from the headrail by pushing up on the tail of each mounting clip. Set the headrail aside.



- Facing the window, position one bracket just under the left set of pencil marks.
- Mark the screw holes on the mounting surface through the back of the bracket.
- Using a drill with a  $\frac{1}{16}$ " drill bit or an awl, make a small pilot hole at each pencil mark.



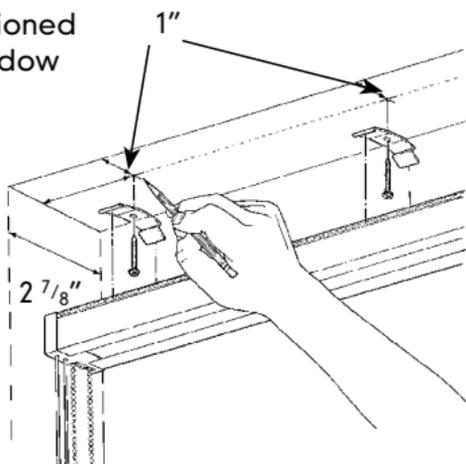
- Mount the bracket using two of the screws provided and repeat this procedure for any remaining brackets making sure all brackets are installed level and in line.



Proceed to "Headrail Installation" on page 7.

## INSIDE MOUNT WITHOUT VALANCE

- Mounting clips must be positioned flat against the top of the window casing with the "tail" of the mounting clip positioned closest to the window.
- Position the brackets 1" in from the front edge of the window casing. (see "Mounting Clips/ Brackets" on page 2 for bracket placement.) Mark the casing.



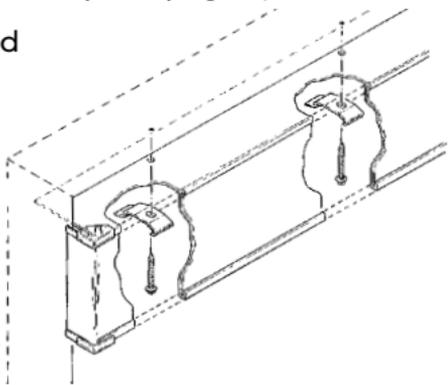
- Using a drill and a  $\frac{1}{16}$ " drill bit or an awl, make a small pilot hole at each pencil mark.
- Install the mounting clips using the screws provided.

Proceed to "Headrail Installation" on page 7.

# INSIDE MOUNT WITH A VALANCE

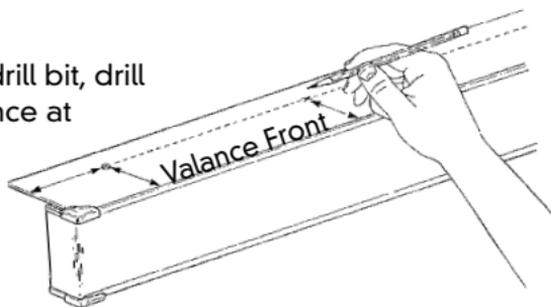
**NOTE:** Before installing the blind, the valance must be pre-assembled. (see "Valance Assembly" on page 9)

- The valance must be positioned **BETWEEN** the mounting clips and the window casing.

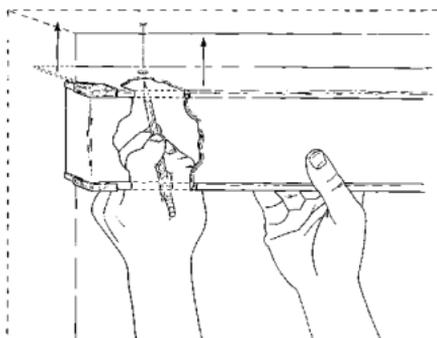


- The valance must be pre-drilled. Mark the pilot holes  $\frac{3}{4}$ " in from the back of the valance per the "Mounting Clip/Brackets" on page 2.

- Using a drill and a  $\frac{1}{8}$ " drill bit, drill holes through the valance at the pencil marks.



- Position the valance so that the plastic dust cover on the top of the valance fits inside of the window frame and the valance returns butt up against the wall on the outside of the window frame.



- Mark the window casing through the holes in the valance.
- Using a drill with a  $\frac{1}{16}$ " drill bit or an awl, make a small pilot hole at each pencil mark.
- Position the valance over the screw holes in the window casing and mount the clips using the screws provided. Make sure the mounting clips are positioned straight and in line with the "tail" closest to the window.

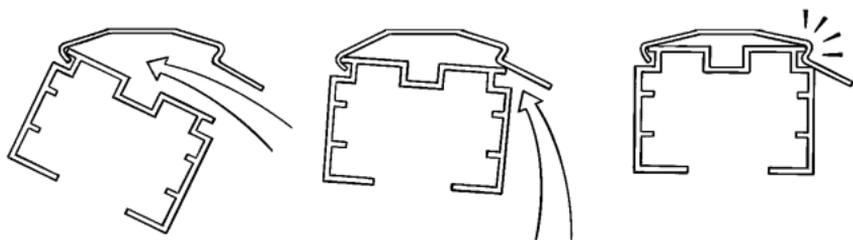
Proceed to "Headrail Installation" on page 7.

# CEILING MOUNT BRACKET INSTALLATION

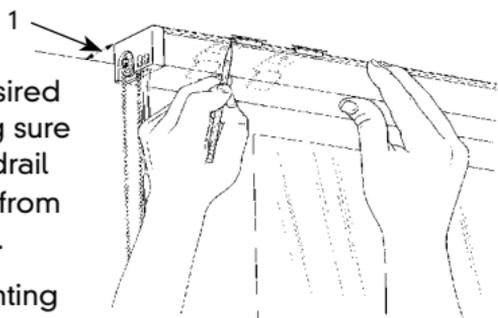
**NOTE:** Most ceiling mounts require special fasteners, available at your local hardware store.

**BEFORE YOU START:** If you ordered a valance, follow the instructions for an "Inside Mount With A Valance" on page 5. Make sure all holes drilled in the valance and ceiling are done with a drill bit sized to the fasteners purchased.

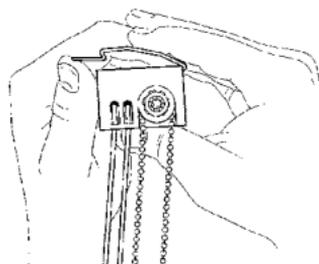
- Snap the mounting clips onto the headrail as stated in "Mounting Clips/Brackets", on page 2.



- Hold the vertical headrail up to the ceiling at the desired mounting position, making sure the back edge of the headrail is positioned at least 1 1/2" from the wall or any obstruction.
- Mark the front of the mounting clips on the ceiling surface.



- Remove the mounting clips from the headrail by pushing up on the tail of each mounting clip.

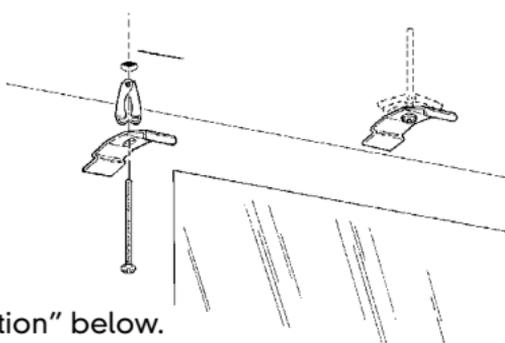


- Align the mounting clip with each pencil mark on the ceiling and mark the screw hole.



- Using a drill with a drill bit sized to the fasteners purchased, drill a hole at each pencil mark.

- Mount each bracket using the fasteners purchased making sure that all brackets are installed straight and in line.

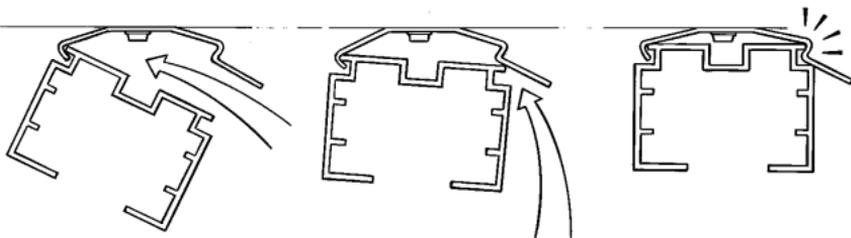


Proceed to “Headrail Installation” below.

## HEADRAIL INSTALLATION

**NOTE:** If you purchased a valance for an outside mount blind, attach the valance clips to the headrail prior to installing the headrail. Valance clips must be spaced evenly across the width of the headrail to support the weight of the valance. (see “Outside Mount Valance Installation” on page 10.) Make sure that the valance clips do not interfere with the mounting brackets.

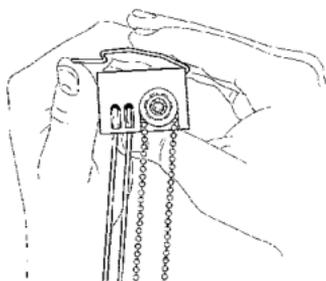
- Position the reversible headrail so the controls are on the desired side of the window.
- Hook the front edge of the headrail into the front of the mounting clips (closest to you).
- Press up slightly on the tail of the mounting clips and rotate the headrail up and back until it snaps into the mounting clips.



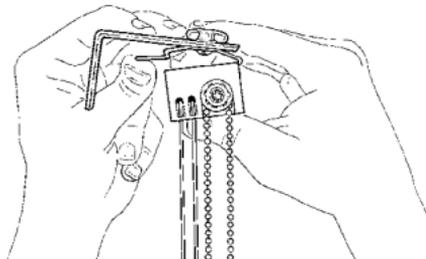
## HEADRAIL REMOVAL

- Push up on the tail of each mounting clip to release the headrail from the brackets.

Inside or Ceiling Mount



Outside Mount

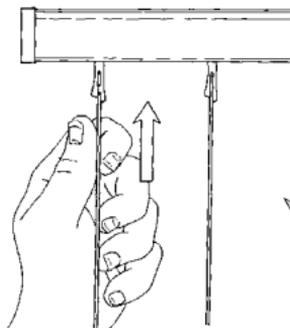


- If you ordered your vertical blind outside mount with a valance proceed to “Outside Mount Valance Installation” on page 10. All other configurations proceed to “Vane Installation” on page 8.

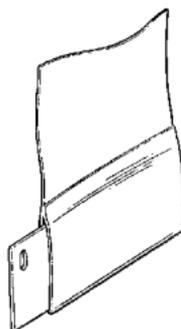
# VANE INSTALLATION

## Free Hanging Fabric Vanes

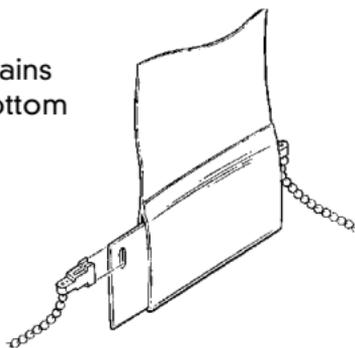
- Insert the slot at the top of each vane into vane clip.
- Assure the vane is fully seated on hook.



- Slide vane weights into bottom pocket of each vane.

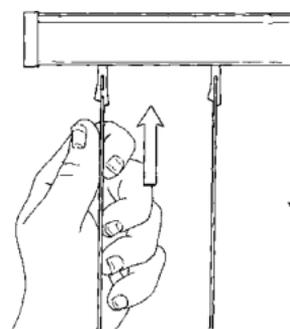


- Snap the plastic clips of the vane chains into the slot of the weights at the bottom of the blind.



## Inserted Fabric & Vinyl Vanes

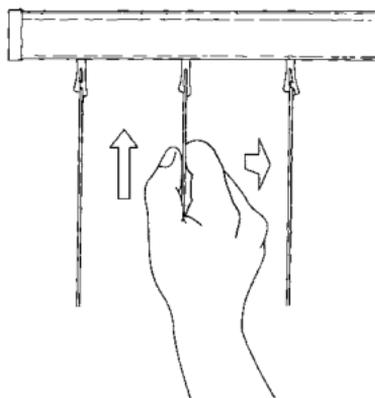
- Insert the slot at the top of each vane into vane clip.
- Assure the vane is fully seated on hook.



**NOTE:** Upon installation, vinyl vertical vanes may have static electricity built up causing the vanes to “latch” onto or stick to one another. Simply use a dryer sheet or a damp cloth and mild detergent to wipe down the vanes and remove the static.

# VANE REMOVAL

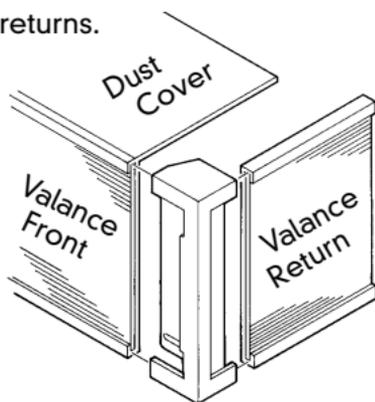
- Push the vane up towards headrail to release vane from hook.
- Pull the vane away from window and out of hook.



# VALANCE ASSEMBLY

## Vinyl Vertical

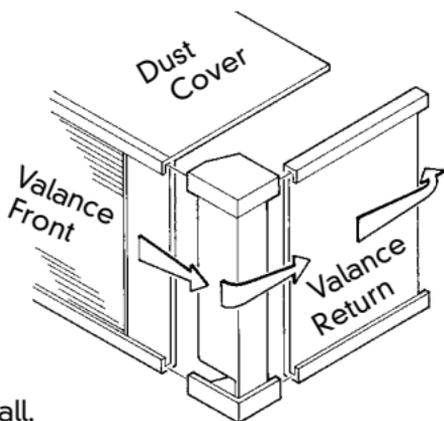
- Slide vinyl inserts into the valance returns.
- Attach the valance returns to the valance using the closed valance corner.



## Fabric Vertical

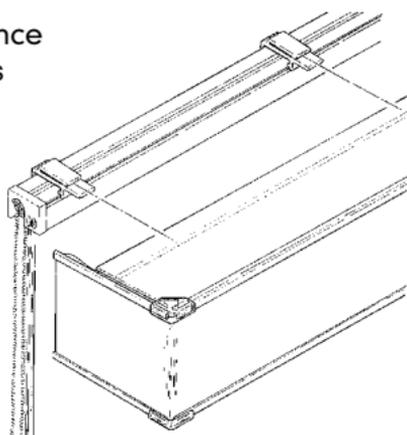
NOTE: The fabric inserted into the front of the valance is long enough to wrap around the corners and cover both valance returns with at least 1" excess on each end.

- Attach the open valance corners and valance returns to the valance.
- Center the fabric and wrap the excess fabric around the open valance corners and into the valance returns. Secure in place with tape or trim excess fabric flush with the wall.



# OUTSIDE MOUNT VALANCE INSTALLATION

- Slide the back edge of the valance dust cover into the valance clips that have been attached to the headrail.
- Make sure the valance cover is pushed completely into the valance clips and is centered on the headrail.



Proceed to "Vane Installation" on page 8.

# TENSION PULLEY INSTALLATION

The Consumer Product Safety Commission (CPSC) requires the use of a Tension Pulley on all loop cord systems. The use of such a device is intended to significantly reduce the occurrence of infant or small child strangulation injuries or death resulting from the looped pull cords on various window treatment products.

The Tension Pulley is installed on the draw cord at the factory.

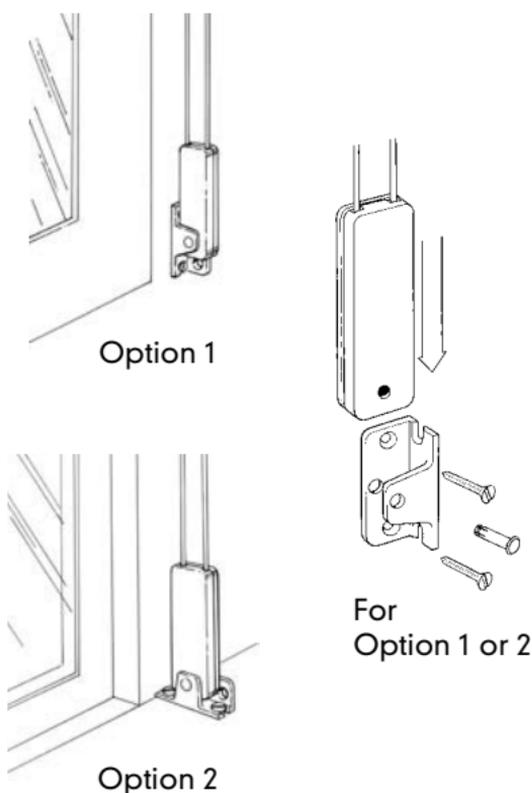
The Tension Pulley should be mounted in the proper position to pull the cord taut in order to reduce the possibility of injury, but do not apply too much tension to the cord or your blind will not operate properly.

FOR OPTION 1 OR OPTION 2:

- Position the Tension Pulley bracket against the wall or window frame.

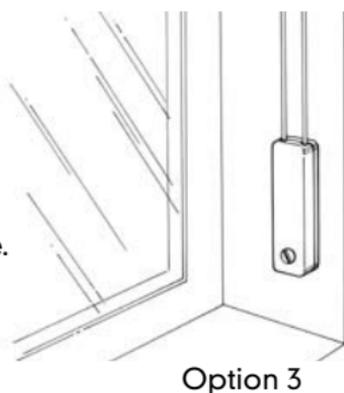
- Use 2 screws through the holes in the Tension Pulley bracket to mount it.

- Insert the Tension Pulley into the bracket and push the pin through the bracket and Tension Pulley to secure it into place.



FOR OPTION 3:

- Position the Tension Pulley against the wall or window frame.
- Use 1 screw through the Tension Pulley to secure it into place.



Depending on the mounting surface, fasteners other than the screws provided may be required and may be purchased at your local hardware store. Wall board and plaster require the use of anchors such as expansion or toggle bolts. Brick, tile or stone need special plugs.



## BLIND OPERATION

- To rotate the vanes, pull down on the metal tilt chain.
- To traverse the vanes across the headrail, make sure that the vanes are tilted to the open position and then pull the traverse cord.

**WARNING:** Traversing the vanes in the closed position may cause them to overlap incorrectly. Attempting to rotate vanes that are not overlapped properly will cause damage to your blind! This type of damage is considered to be abuse and is not covered by our warranty. If the tilt chain does not rotate easily, check each vane to make sure that they are all overlapped in the same direction.



## CARE & CLEANING

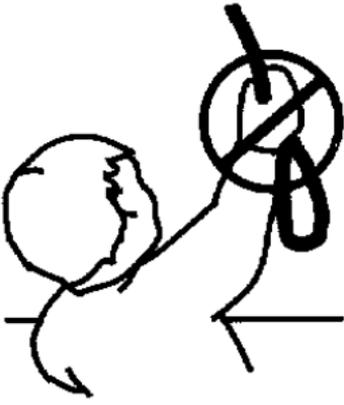
For vinyl vertical vanes, use a damp cloth and a mild detergent. To reduce the amount of dust on your blinds, wipe regularly with a dryer sheet or spray with static guard.

For fabric vertical vanes, periodic vacuuming with a soft brush attachment is recommended. Small stains can be removed with a dry fabric cleaner or a mild detergent and a soft damp cloth.

Avoid using harsh chemicals on all vertical vanes and **DO NOT** dry clean.



## WARNING



Young children can STRANGLE in cord and bead chain loops and in the loop above the cord stop. They can also wrap cords around their necks and STRANGLE.

- Always keep cords and bead chains out of children's reach.
- Move cribs, playpens, and other furniture away from cords and bead chains. Children can climb furniture to get to cords.

Young children can STRANGLE in cord and bead chain loops. They can also wrap cords around their necks and STRANGLE.

- Always keep cords and bead chains out of children's reach.
- Move cribs, playpens, and other furniture away from cords and bead chains. Children can climb furniture to get to cords.
- Do not tie cords together. Make sure cords do not twist together and create a loop.

## Limited Lifetime Warranty

The manufacturer will repair or replace any part of the blind found to be defective in material or workmanship at no cost to you. This warranty is limited to the original consumer purchaser of the blinds. This warranty does not apply to any defect caused by improper installation, alteration, abuse, misuse or exposure to excess moisture. This warranty does not cover normal wear and tear, such as the natural deterioration of fabric and changes in color that take place over time. This warranty does not cover products that exceed the manufacturer's size recommendations. This warranty gives you specific legal rights and you may also have other rights which vary from state to state.

To obtain service, bring the product(s) in question to the place of purchase or call Customer Care at 1-800-800-3DAY with this warranty and your purchase invoice.

ViewPointe™ window coverings exclusively available at

**3 DAY BLINDS®**

*America's Window Covering Specialists® Since 1978*

1-800-800-3DAY  
www.3day.com

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